

Meeting Three

What we now know, and what we will focus on moving forward

Date:

Attendees:

Discussion

Questions to discuss:

1. What assessments did we conduct since the last meeting?
2. What did the assessments show and tell us about where the children are? What were the standout points which we as teachers learnt about the children through conducting these assessments? (was there any particular areas, subjects or competency areas, which children were significantly lacking skills in? And, what were those skills?)
3. What are the key areas we now need to focus on improving, so children are able to meet the required standards?

Establish SMART goals

- What is a SMART Goal? (explain, and link to a separate sheet where they can explore and write their smart goals)
- Introduce 'PLC Team Goals sheet'

Notes:

Action items:

Next meeting agenda:

(what subject or competency area do we want to focus on first?)

